

# **User Documentation**

# Note: This product is distributed on a 'try-before-you-buy' basis. All features described in this documentation are enabled. The unregistered version will be expired after 30 days.

#### **About A-PDF Flash Word**

If you always deal with a large quantity of Word reports, do you want to change a fresh and active format for those files with ease?

Or do you want to share your Word documents in a much popular and easier way? Like sharing online by publishing onto websites?

All you need to do just to use A-PDF Flash Word to convert your Word documents into Flash videos.

Flash content may be displayed on various computer systems and devices, using Adobe Flash Player, which is available free of charge for common web browsers, some mobile phones and a few other electronic devices.

Once converted to flash, anyone can easily view a PowerPoint presentation using a web browser as more than 98% of all browsers have the Adobe flash plug-in already installed. So, you are not required to install any special software or tell your audience to do the same.

**A-PDF Flash Word** is easy-to-use and lightning-fast software to help you to convert Word documents to popular SWF Flash movie files. The powerful converter can reserve original page layout, text, images of your word files, furthermore, it enables you to record or insert background sound, choose different transition effects, edit interactive notes, add unique page description and even attach webpage URL or file.

With using A-PDF Flash Word, you can become a Flash Pro within a few seconds. Just add Word file, choose transition effect, embed background sound, and then click "Publish" to output the edited pages into animated flash file at last.

Then, you can upload the created HTML Flash file online, and let your website visitors to read your Word reports in a popular and professional way. Or send the integrated EXE or ZIP file to someone else to let them enjoy your animated flash file.

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# **Detail features include:**

- Convert word files to flash movies.
- Provides multiple kinds of transition effects.
- Define transition time and retain time manually.
- Record audio or add MP3 file directly as background sound for each slide.
- Enable edit on added pages, such as text, graphic, highlight, etc.
- Add description for slides.
- Add attachment to output flash file.
- Define logo for adding to flash.
- Allow preview flash effect before outputting.
- Save project for later uses.
- Publish in three formats: HTML, EXE, ZIP.
  - HTML allows you to upload to a website to be viewed online. EXE and Zip allow you to send to your user by email to be viewed on their computer.
- Provide embed code after creating flash.

## **Using A-PDF Flash Word**

A-PDF Flash Word can be started either by launching the application via the desktop short cut

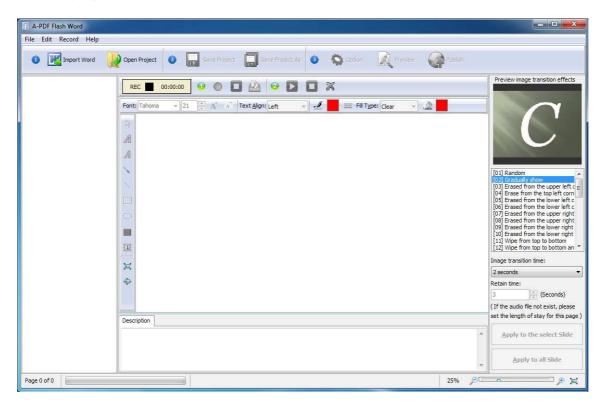
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Start the program, you will see the below initial window:



You can follow the below instructions to backup and restore your files with ease.

#### 1. Add File

Click "Import Word" icon to choose Word file from your computer:

#### 2. Flash Effects

After choosing file, the pages will be listed in Flash Word as below window shows:

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**Convert Word documents to Flash movies** 

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	Font: Tahoma 🔻 21 📮 🗚 🔏 Text Align: Left 👻 🛃 🧮 Fill Type: Clear 👻	
	Flash Word	
	A	
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page 1 Page #2	Show Word contert in animated Flash	[01] Random
age #2	X Figure a literal report that you want to share with the work or to	[02] Gradually show [03] Erased from the upper left c [04] Erase from the top left corn
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	web threads, and far more extensioning than a series of sides your moders have to fick through.	[09] Erased from the lower right [10] Erased from the lower right [11] Wipe from top to bottom
	Driz constrict to fact, support sin early view term these terms.	[12] Wipe from top to bottom an
e 2	sarry a web browner as more than 5MB of all browners the Matche	Image transition time:
#3		2 seconds
		Retain time: 3 (Seconds)
		(If the audio file not exist, please
-	Description Attachment	set the length of stay for this page
100		Apply to the select Slide
qe 3		Apply to all Slide

Now you can add multiple flash effects to your PowerPoint slides.

# (1) Add Audio

You can record sound or add MP3 file as background audio file for each slide:

				Im	port A	udio	De	elete	Music
Press the play button to play audio.	00:00:00	0	0		1	2			×
		Sta	rt/ St	op R	ecord		Play	/ Sto	p

## (2) Transition Effects

To make your flash file more attachable, the software provides nearly 40 types transition effects:



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[02] [03]	Random Gradually show Erased from the upper left c	* III
	Erase from the top left corn Erased from the lower left c	
	Erased from the lower left c	
	Erased from the upper right	
	Erased from the upper right	
	Erased from the lower right	
	Erased from the lower right	
	Wipe from top to bottom	
[12]	Wipe from top to bottom an	+

You can preview the selected effect on the upper window:



You can also define transition time and retain time (if you add background sound for some slide, the next slide will be shown after playing the whole audio file), then apply to some special slide or all slides:

Image tra	ansition time:
2 second	is 🔹
Retain <mark>t</mark> in	ne:
3	🜲 (Seconds)
1.1.1	udio file not exist, please ingth of stay for this page )
Арр	ly to the select Slide
	Apply to all Slide

## (3) Edit Pages

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Besides providing so many transition effects for your slides, A-PDF Flash Word also offers multiple edit tools for you.

You can add unique text (font type, color, text align, background color, fill type, fill color etc.), blur, arrow, line, rectangle, oval, highlight and sequence for pages:



## (4) Description & Attachment

Input description for each slide as Note, add link or file as attachment of the flash:



**Convert Word documents to Flash movies** 

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Description Atta	chment				
The first slide					-
Description Attac	hment				
Title		Type	Path		Add
	Attack	nments		×	Remove
					Clear
P	Title:	More info:			
	Type:	Link		-	
		Link File			
	Path:			Check	
			ок с	Cancel	

# (5) Set Logo

Click "Option" icon to define logo for flash file (you can add many different logos for later uses):

Option			
Logo			
	Preview		
E:\Program C:\Users\A	s\Flash Tools\Flash WORD\Default\Logo.jpg dministrator\Desktop\New folder\Take me to a faraway plac		
	Cancel		
After de	fining settings, you can click "Preview" bu	tton Preview to check ap	plied effects:

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**Convert Word documents to Flash movies** 

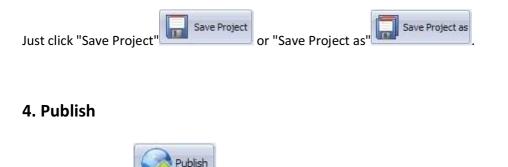
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# 3. Save Project

If you have to leave the conversion task for some reason, or you want to save the current settings for later uses, you can save all present slides and effects as an integral project file.

to output defined slides with defined flash effects:



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Click "Publish" icon



**Convert Word documents to Flash movies** 

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Publish		×
Output type	@ *.html	ip 🖓 🔿 *.exe
Output Setting		
Save Path:	C:\Users\Administrator\Desktop	Browse
<u>Fi</u> le Name:	My Flash	.html
Title		
Html <u>T</u> itle:	My Flash	Advanced
Flash Caption:	No Title	
- <u></u>		Create flash Cancel

## Output types:

#### (1) HTML



This output type is for uploading created flash onto websites:

You can define HTML Title and other properties by clicking "Advanced" button Advanced:

Set Keywords and Description in the below interface:

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ML Meta Se	ungs
<u>T</u> itle:	Demo
Keywords:	ssh, word, report, video, html, exe, zip, publish, transition, online, embed
Description:	sh Word is powerful convert to help you convert word files to flash video,

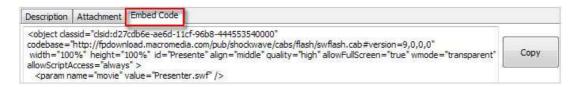
You will get a single folder "My Flash" under your defined path, open it to view "My Flash.html" online:



Double-click the HTML file to view your created flash presentation online.

If you want to show the Flash file on your website, make sure upload all these files under a same FTP path.

If you just want to embed the swf file, you can embed below code:



(2) ZIP



This output type is for compressing the created files into an integral ZIP package which can be sending out as attachment directly. You can define HTML Advanced Settings by clicking "Advanced" icon.

Your recipients just need to uncompress the ZIP file and then they can view the HTML flipbook instantly:

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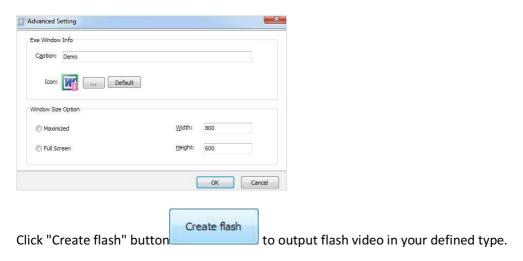
#### (3) EXE



This type is for outputting flash presentation as a single executive file, easy storing and easy viewing:



You can also define Icon and Opening Window Size in Advanced Settings:



# At Last

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With A-PDF Flash Word, you can easy distribute your Word documents on the Internet with audio-embedded in the highly-compatible flash format.

Enjoy the powerful Word to Flash Converter now!

For more information: <u>http://www.a-pdf.com</u>